

ARTS AND COMMERCE COLLEGE

Warvat Bakal Dist- Buldana

Dr. Rajendra Korde
I/C Principal

Shri. Krushnarao Ingle (Ex MLA)
President

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Criterion VI- Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Metric No.	Sr. No.	Content / File Description	Document/Link
6.1.1	A	Vision and mission of the institute	

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CERTIFICATE

This is to certify that the documents attached as supporting documents for **Criterion VI Governance, Leadership and Management** are verified from the college record and found to be correct to the best of my knowledge.




Principal
Arts & Commerce College,
Warvat Bakal Dist. Buldana

Vision

To impart value-based and quality education and inculcate social and ethical values among the youth to build a strong nation.

Mission

To strive and provide education to those poor, downtrodden and exploited community of this area who are refrained from the opportunity of higher education.

Core Values

Education is the foundation for improving society and creating a better future for all. It also facilitates upward socio-economic mobility and is the key to poverty eradication, considering this we are committed to fundamental values such as

- We do our utmost for fineness in all our educational activities. We are not only devoted to improve our teaching and research, but we are also devoted to continuous self-improvement to do extremely well in all our deeds.
- We are loyal to implant conduct and values among students and along with that we are also dedicated to provide highest standard of fairness, honesty, and academic moral code.
- We make certain to provide an enthusiastic learning community that is secure, kind and friendly.
- We are dedicated to promote students personal and professional development.

Nature of Governance

The college follows a democratic and participatory approach and actively involves all stakeholders in its governance and delegates authority to the principal, who shares it with various levels of functionaries in the college. For smooth functioning of the operational activities various meetings are conducted wherein issues related to the day to- day functioning of the institution, are discussed and solutions are sought in a democratic manner. Before taking major decisions, the principal takes the opinion from the staff members. The staff views, suggestions and recommendations are taken into consideration in the executive decision-making process. This makes the staff realize that their opinions count.

It is ascertained by the principal that all compositions of various committees are duly constituted as per NAAC guidelines and the conveners of committees are duly conducting the relevant meetings. The faculty members, admin representatives and student representatives

are given tremendous chances for raising their efficiencies, skills, and potential. For the fulfillment of vision, the college aims in delivering high quality education in the rural area through effective teaching learning process. Principal is ably assisted by hod's, faculty, coordinators of various committees and non-teaching staff, for proper functioning of operational activities. HOD's assist and report academic and administration matters to principal. Faculty members assist and report to hod's.

A code of conduct is established in the college to carry out day-to-day work smoothly and efficiently and to maintain discipline among the faculty, staff and students. By implementing the policies of recruitment and selection, service rules, leave rules, administrative procedures' including redressal of grievances etc, the college is conforming to the regulatory requirement of SGBAU, JDHE, State Government, MHRD, and UGC. In the induction program vision, mission, and code of conduct are conveyed to students. This shows that, Governing Body, Principal and Faculty have an important role in designing and implementation of the quality policies and plans.

Principal as the chairperson of different statutory bodies and committees ensures the participation and contribution of all the stakeholders towards quality sustenance, academic excellence of the students and placement opportunities. In addition to teaching, faculty members' carryout various responsibilities such as mentoring, co-curricular, extra-curricular activities, conducting seminar, research and consultancy work.

Participant of teachers in decision-making

- Teachers plays an important role in the implementation of vision and mission statement of the college.
- All teachers are included on various committees to carry out operational and functional activities of college smoothly and efficiently, this shows that teachers play a proactive role in decision making.
- HOD's are given administrative and academic autonomy to discharge their duties smoothly and efficiently.

Perspective plan

After analyzing the internal and external environment, Arts and Commerce College Warvat Bakal, have the following perspective plans, that are projected after a discussion on the basis of analysis, assessment and estimates.

1. First and most important to prepare for second cycle of NAAC accreditation.
2. Ensuring skill development and starting new certificates courses. The college plans to increase remedial classes and introduce short term courses for students, which shall supplement their graduation and make them employment ready.
3. Application for post graduates' courses in arts, commerce, and science has been applied to SGBAU.
4. Each stream will conduct orientation program for all new students to briefed about the values and functioning of the college as well as their role in it.
5. Promoting research and development work among teachers and staff members.
6. Carrying out extension activities through NCC and NSS.
7. Application will be made for the process of establishing the Research Center for History subject.
8. National and international conferences shall be organized in different disciplines and on inter- disciplinary themes.
9. Focusing in the improvement of teacher's profile.
10. Encouraging teachers to used ICT tools for teaching.
11. Encouraging students to participate at various level of competition.
12. AMC will be carried out for routine maintenance of IT infrastructure, electrical infrastructure, physical infrastructure i.e., existing building and also revitalization of infrastructure.

ARTS & COMMERCE COLLEGE, WARVAT BAKAL DIST- BULDANA

INSTITUTIONAL PROCEDURES AND POLICIES

(for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.)

The procedures and policies established by college for maintenance and utilization of physical, academic and support facilities available in college are as follows:

- The laboratories are maintained by the attendants under the supervision of Heads of the respective Departments.
- Laboratory Assistant in consultation with Heads of the respective Departments processes the maintenance of equipments, chemicals, glassware and other necessary utensils as per the budget allocated. On time maintenance is getting approved time to time by the Principal.
- The college Librarian observes the maintenance of the Central Library.
- The Teacher-in-charge of the computer department along with the office attendant work through an annual maintenance contract (AMC) with the firm Parth Computers, Jalgaon Jamod for the Departmental maintenance and ICT equipment.
- There is systematic work allotment between the class four employees to maintain the cleanliness of the classrooms and other campus of institute which is supervised by the Head Clerk.
- There is annual maintenance contract (AMC) with Mr. Bhagavan Bhople, Warvat Bakal to maintain and update electrical and plumbing components of the campus time to time.
- Other timely maintenance is done by the office. The scrap is disposed off through timely methods.



Dr. Jagannath Chaudhari
Principal




Principal
Arts & Commerce College,
Warvat Bakal Dist. Buldana