



SATPUDA EDUCATION SOCIETY, JALGAON JAMOD'S
Arts & Commerce College

Warwat Bakal Tq. Sangrampur Dist - Buldhana (M.S.)

NAAC Reaccredited with 'B' Grade

- Principal -
Dr. Shiram Yerankar
M.A., M.Phil, Ph.D.
9423722316

College Code : 327

- President -
Shri. Krushnarao Ingle
(Ex. M.L.A.)
07266-221449

Website : www.acscwb.co.in

E-mail : 327accwb@gmail.com

Criterion II: Teaching- Learning and Evaluation

2.5. Evaluation Process and Reforms

Session-2022-2023

Supporting Documents

Metric No.	Sr. No.	Content / File Description	Document Link
2.5.2.	A	Mechanism to Deal with internal Examination Related Grievances is Transparent, Time-bound and Efficient.	



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Arts & Commerce College

Warvat Bakal Tq. Sangrampur Dist - Buldhana (M.S.)

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- Principal -
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College Code : 327

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CERTIFICATE

This is to certify that the documents attached as supporting documents for Criterion II:
Teaching, Learning and Evaluation are verified from the college record and found to be
correct to the best of my knowledge.




Principal
Arts & Commerce College,
Warvat Bakal Dist. Buldhana
Warvat Bakal Dist- Buldhana

Internal assessments in the institute encompass various modes such as Written Tests, Practical Examinations, Multiple Choice Questions (MCQs), Online Exams, Quiz Competitions, Assignment Submissions, Project Reports, Seminar Presentations, Group Discussions, Survey Methods, Study Tours, Industrial Visits, and Field Visits. Transparency is maintained through the display of students' marks and performance on departmental notice boards. After the evaluation of unit tests, answer sheets are provided to students for their review. If any grievances arise regarding marks or performance in internal activities, students can approach their subject teachers for resolution. Subject teachers address these concerns and allotted marks. If a student remains dissatisfied, the matter escalates to the Head of Department for further review. If students are unsatisfied on HOD level, students can approach the Students grievance redressal committee (SGRC) of the college with written complaint. Grievances associated with internal examinations are promptly addressed and resolved.

The institute conducts semester university examinations according to the university's schedule, using question papers and answer sheets provided by the affiliated university. Question papers are set and moderated in alignment with the prescribed syllabus. If a student's grievance pertains to the question papers, it is communicated to the university authorities, specifically the Board of Examination. The Board of Examination forwards the matter to the Board of Studies for deliberation. Once the Board of Studies reaches a decision, the Board of Examination resolves the students' grievances accordingly.

Student Redressal Committee Members:

- 1) Mr. Sushil Dilip Deshmukh (Convener)
- 2) Mr. Gajanan Paikat (Member)
- 3) Mr. Sunil Makode (Member)
- 4) Dr. Madhuri S. Hingankar (Member)

A Students Grievance Redressal Committee has been formed vide resolution number 02 in the college council meeting held on 23/08/2022

Objectives:

- I. To uphold the dignity of the college by ensuring strife free atmosphere in the college through promotion of cordial student- student relationship and student- teacher relationship.
- II. It is to deal with the complex situation in tactful manner to listen the condition felt to be oppressive or dissatisfied.
- III. Encouraging the student to express their grievances/problem free and frankly without any fear of being victimised.
- IV. Advising students of the college to respect the right and dignity of one another and show utmost restrained and patience whenever any occasion or rift arises.
- V. Advising all the students to refrain from inciting students against other students, teachers and college administration.

Functions:

- i. The function of cell is to look into complaints lodged by any students. The grievance cell is also empowered to look into matters of harassment.
- ii. Anyone with the genuine grievance may approach department members in person, or in consultation with the class in charge.
- iii. In case the person is unwilling to appear in self, grievance may drop in writing at the letter box/suggestion box of the grievance cell at administrative block.




Principal
Arts & Commerce College
Warvat Bakal Dist. Buldana

Arts & Commerce College, Warwat Bakal Ta. Sangrampur Dist. Buldana

Meeting Notice


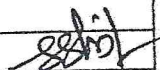
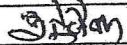
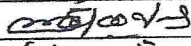

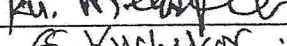
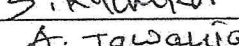
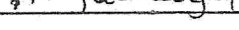
Date: 27/08/2022

All the members of Grievance Redressal Committee (GRC) are informed to attend a meeting on 29th August, 2022 at 4.00 pm in the principal's chamber.

Agenda:

1. Review & Confirmation of the minutes of last meeting
2. Discussion on the mechanism of grievance submission policy
3. Events to be organized by GRC.
4. Any other issues with the permission of chairman

The following Committees have been formed for the session 2022 - 2023 vide resolution no. 02 in the College Council Meeting held on 23/08/2022.

Members	Designation	Signature
Dr. R. S. Korde	Chairman	
Mr. S. D. Deshmukh	Convener	
Mr. Gajanan Paikat	Member	
Mr. Sunil Makode	Member	
Dr. M. S. Hingankar	Member	
Ku. Manisha Bhagat	Student Representative	
Mr. Saurabh Kuchekar	Student Representative	
Mr. Akshay Jawanjale	Student Representative	

Dr. Rajendra S. Korde
Principal



Principal
Arts & Commerce College,
Warwat Bakal Dist. Buldana

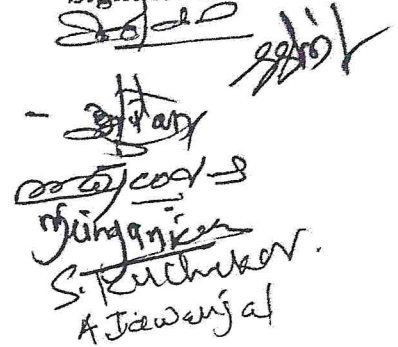
Arts & Commerce College, Warwat Bakal Ta. Sangrampur Dist. Buldana

Minutes of the meeting of Grievance Redressal Committee held on 29th August, 2022 at 4.00 pm
in the Principal's chamber

The following members were present for the meeting,

Member	Designation
Dr. R. S. Korde	Chairman
Mr. S. D. Deshmukh	Convener
Mr. Gajanan Paikat	Member
Mr. Sunil Makode	Member
Dr. M. S. Hingankar	Member
Ku. Manisha Bhagat	Student Representative
Mr. Saurabh Kuchekar	Student Representative
Mr. Akshay Jawnjai	Student Representative

Signatures



Minutes of the meeting:

Agenda points:

1. Review & Confirmation of the minutes of last meeting
2. Discussion on the mechanism of grievance submission policy
3. Events to be organized by GRC.
4. Any other issues with the permission of chairman.

Points Discussed:

Agenda No. 1: Confirmation of minutes of last meeting

Minutes of the last meeting were read and confirmed by the members unanimously.

Agenda No. 2: Discussion on the mechanism of grievance submission policy

The committee members discussed about the guidelines and regulations put forth by the UGC & university to establish a healthier grievance redressal mechanism in the institute. The committee unanimously resolved to display flex in the campus in which the members of the committee listed together with their contact number. During the discussion it is also decided that the grievance committee should make online grievance submission mechanism and it is primarily done by generating separate Email address of the grievance cell, where students and staff can submit their grievances.

Agenda No. 3: Events to be organized by GRC

The committee members discussed about awareness programs to be organized during the session about submission of grievance. It is unanimously decided that the class teachers should inform students about the mechanism of submission of grievances to the committee during their lectures and practical so as the students can put the complaints if any.

Agenda No. 4: Any other issues with the permission of chairman

There being no issue to be discussed, the meeting was adjourned with the permission of chairman.



Convener

Mr. S. D. Deshmukh

Chairman

Dr. R. S. Korde



Principal

Arts & Commerce College,
Warvat Bakal Dist. Buldana

Arts & Commerce College, Warwat Bakal Ta. Sangrampur Dist. Buldana

Meeting Notice

Meeting/02/23

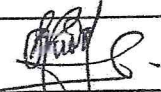


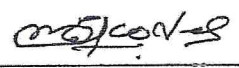
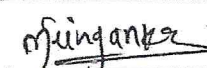

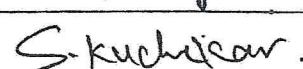
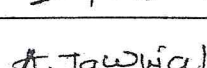
Date:21/04/2023

All the members of Grievance Redressal Committee (GRC) are informed to attend a meeting on 22th April, 2023 at 4.00 pm in the principal's chamber.

Agenda:

1. Review & Confirmation of the minutes of last meeting
2. Discussion on the grievances if any
3. Any other issues with the permission of chairman

The following Committees have been formed for the session 2022 - 2023 vide resolution no. 02 in the College Council Meeting held on 23/08/2022.

Members	Designation	Signature
Dr. S. S. Pawar	Chairman	
Mr. S. D. Deshmukh	Convener	
Mr. Gajanan Paikat	Member	
Mr. Sunil Makode	Member	
Dr. M. S. Hingankar	Member	
Ku. Manisha Bhagat	Student Representative	
Mr. Saurabh Kuchekar	Student Representative	
Mr. Akshay Jawnjai	Student Representative	



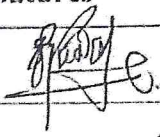
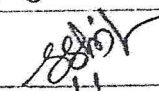
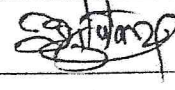

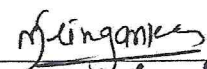
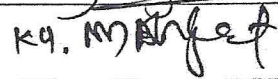
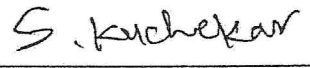
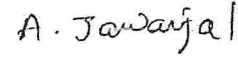
Dr. Subhash S. Pawar
Principal

Principal
Arts & Commerce College,
Warwat Bakal Dist. Buldana

Arts & Commerce College, Warwat Bakal Ta. Sangrampur Dist. Buldana

Minutes of the meeting of Grievance Redressal Committee held on 22nd April, 2023 at 4.00 pm in the Principal's chamber

The following members were present for the meeting-

Member	Designation	Signatures
Dr. S. S. Pawar	Chairman	
Mr. S. D. Deshmukh	Convener	
Mr. Gajanan Paikat	Member	
Mr. Sunil Makode	Member	
Dr. M. S. Hingankar	Member	
Ku. Manisha Bhagat	Student Representative	
Mr. Saurabh Kuchekar	Student Representative	
Mr. Akshay Jawnjai	Student Representative	

Minutes of the Meeting:

Agenda points:

1. Review & Confirmation of the minutes of last meeting
2. Discussion on the grievances if any
3. Any other issues with the permission of chairman

Points Discussed:

Agenda No. 1: Confirmation of minutes of last meeting


Minutes of the last meeting were read and confirmed by the members unanimously.

Agenda No. 2: Discussion on the grievances if any

No Written grievances were reported but some of the issues were orally expressed by students which were addressed in possible appropriate way.

Agenda No. 4: Any other issues with the permission of chairman

There being no issue to be discussed, the meeting was adjourned with the permission of chairman.


Convener

Mr. S. D. Deshmukh


Chairman

Dr. S. S. Pawar

Principal
Arts & Commerce College,
Warwat Bakal Dist. Buldana