



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

ARTS & COMMERCE COLLEGE, WARVAT  
BAKAL

- Name of the Head of the institution DR. SHRIRAM YERANKAR
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 07266295243
- Mobile No: 9423722316
- Registered e-mail 327accwb@gmail.com
- Alternate e-mail accwb327@gmail.com
- Address At Post- Warvat Bakal Taluka  
Sangrampur Dist- Buldhana
- City/Town Wrawat Bakal
- State/UT Maharashtra
- Pin Code 444202

##### 2.Institutional status

- Affiliated / Constitution Colleges Sant Gadge Baba Amravati  
University, Amravati (Affiliated)
- Type of Institution Co-education
- Location Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Sant Gadge Baba Amravati University, Amravati**
- Name of the IQAC Coordinator **Dr. Nishigandh Satav**
- Phone No. **07266295243**
- Alternate phone No. **9404868176**
- Mobile **9960531721**
- IQAC e-mail address **327accwb@gmail.com**
- Alternate e-mail address **satavnp@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://www.acscwb.co.in/wp-content/uploads/2024/02/AQAR-21-22.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.acscwb.co.in/wp-content/uploads/2024/04/Academic-Calendar-2022-2023.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.27</b>	<b>2016</b>	<b>02/12/2016</b>	<b>01/12/2021</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.19</b>	<b>2023</b>	<b>23/11/2023</b>	<b>22/11/2028</b>

**6.Date of Establishment of IQAC**

**10/01/2013**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Significant contributions made by IQAC during the current year are stated as below 1. Submission of IIQA to NAAC Bangalore for facing 2nd cycle accreditation preparation. 2. Preparation of SSR for facing 2nd cycle accreditation preparation. 3. Motivated the staff to utilize e-tools and develop e- content for teaching. 4. Motivated staff to implement skill enhancement and add on courses. 5. Various committees were formed for smooth working and Feedback from students collected

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To submit IIQA to NAAC Bangalore for facing 2nd cycle.	IIQA to NAAC Bangalore for facing 2nd cycle accreditation was submitted.
To submit SSR for facing 2nd cycle	SSR for facing 2nd cycle accreditation was submitted.
To form various committee for facing NAAC peer team visit	Various committees were formed to face NAAC peer team visit.
To constitute the criterion wise committees to smoothen the task of AQAR preparation	The criterion wise committees started collecting the required data and the process of preparing AQAR 2022-23 was commenced.
To upload institutional data on AISHE portal	Institutional data on AISHE portal was uploaded.
To conduct Green and Energy audit	Green and Energy audit was conducted.
To publish ZEP magazine of the college	ZEP magazine of the college was published on the occasion of Birthday of Honourable Chairman of Institute
To update website of the college	Website of the college was updated.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	20/04/2024

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	ARTS & COMMERCE COLLEGE, WARVAT BAKAL
• Name of the Head of the institution	DR. SHRIRAM YERANKAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07266295243
• Mobile No:	9423722316
• Registered e-mail	327accwb@gmail.com
• Alternate e-mail	accwb327@gmail.com
• Address	At Post- Warvat Bakal Taluka Sangrampur Dist- Buldhana
• City/Town	Wrvat Bakal
• State/UT	Maharashtra
• Pin Code	444202
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Sant Gadge Baba Amravati University, Amravati (Affiliated)
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati

	<b>University, Amravati</b>				
• Name of the IQAC Coordinator	<b>Dr. Nishigandh Satav</b>				
• Phone No.	<b>07266295243</b>				
• Alternate phone No.	<b>9404868176</b>				
• Mobile	<b>9960531721</b>				
• IQAC e-mail address	<b>327accwb@gmail.com</b>				
• Alternate e-mail address	<b>satavnp@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/02/AQAR-21-22.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/02/AQAR-21-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/Academic-Calendar-2022-2023.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/Academic-Calendar-2022-2023.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			<b>10/01/2013</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Significant contributions made by IQAC during the current year are stated as below 1. Submission of IIQA to NAAC Bangalore for facing 2nd cycle accreditation preparation. 2. Preparation of SSR for facing 2nd cycle accreditation preparation. 3. Motivated the staff to utilize e-tools and develop e- content for teaching. 4. Motivated staff to implement skill enhancement and add on courses. 5. Various committees were formed for smooth working and Feedback from students collected</p>		
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**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	20/04/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
yes	24/02/2024



**15.Multidisciplinary / interdisciplinary**

Our institute is a Multifaculty institute affiliated to Sant Gadge Baba Amravati University, Amravati. The college provides education in Arts/Humanities, Science and Technology and Commerce together with Vocational interdisciplinary courses such as Green House Technology, Nursery Management Technology and Plant Propagation. In addition to this, the institute recently introduced subject specific short term certificate courses. The institute has been offering the important science courses such as Chemical Science, Zoology, Botany, Physics and Computer Science. The institute offers various subjects under Commerce, Humanities and language and physical education. In view of proposed transformations suggested in NEP-2020, we are ready to acclimatize for achieving the goals of national education policy. At present we are offering 4 degree programs with the total strength of near about 1000 student every year. In nearby future, institute aims to strengthen its research wing. The college also aims to start skill development courses, career oriented programs and Post Graduate programs. The SGBAU has also implemented NEP Based multidisciplinary and interdidsciplinary CBCS system from the current academic year for the first year students of UG and PG that is from 2022-2023.

**16.Academic bank of credits (ABC):**

From the academic year CBCS system has been implemented by SGBAU based on NEP which recommends credit system and as we are affiliated to Sant Gadge Baba Amravati University Amravati, our institute is bound to follow the courses, syllabi, examination pattern and other rules and regulations prescribed by the university. Till date we are not registered to SWAYAM/NPTEL, but in recent future we are going to register for this online distance education platform. The above mentioned affiliating university has already taken some steps towards implementing choice base credit system in phase wise manner. Till date university already adopted choice based credit system for PostGraduate Programs, now it seems possible that in next academic year, the choice based credit system will be introduced for the undergraduate programs. The academic bank of credit would provide digital platform for the student for credit recognition, credit accumulation and credit redemption. The institute will register for ABC after directions from university

**17.Skill development:**

The institute focusses on the basic skill building, preemployment

training and allied activities. Recently our university has introduced in CBCS pattern one additional unit for skill enhancement module in their core subjects of first year UG and PG program. Beside this university has also introduced many skill development add-on courses. Our college has also introduced many skill development add-on courses and certificates courses for the students on some short-term certificate basis. These courses are designed by the expert faculties of our institute with clear objectives. In first phase, the institute is offering 6 institute level skill enhancement certificate course together with one university recognized certificate course in Tally. In near future our aim is to encourage students to enroll in MOOCs, distance learning education platforms and SWAYAM/NPTEL etc. courses. The affiliating university began implementing a curricular design for the undergraduate programs with the NEPs goals for promoting high quality education

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Teachers are suggested to write articles in the local newspaper in local language and deliver lectures in local language on various socioeconomic issues. Science, English, Hindi, and Marathi days are celebrated in order to promote subject and languages knowledge. To conserve the local culture and art, our institute regularly organizes events (for ex. Ran Bhaji Mohastav) aiming to promote and inculcate these traditional and ancient knowledge among the students. Quiz competition, elocution competition and Essay competition are conducted on regular basis. Students of our college actively participate in cultural and sports activities at college and university levels. The institutional departments engage in making awareness brochures regarding various issues in local language and display them in college campus. The institute also promotes students to enroll in online courses specifically designed for enrichment Indian languages.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In the recent academic year university has prepared and blueprint of OBE. The same is implemented by our institution. The faculty members are suggested to do high quality outcome based research which significantly contribute to society. The participation of students is encouraged in science fairs and tech festivals. The institute is working hard to achieve program outcomes, program specific outcomes and course outcomes. The projects given to the undergraduate students are strictly

monitored by the supervising faculty members and encouraged them to explore new scientific terms so as to inculcate research aptitude among the students. Institute also aims to trap and identify hidden potential of students and provide them platform to express their talent.

#### 20.Distance education/online education:

The college has supportive environment for distance learning. The Yashvantrao Chavan Open University, Nashik study center is one of the initiatives taken by the institute to deliver and provide distance education. The institutes' faculty members are actively engaged in making virtual learning protocols for students such as animations, short videos, Power point presentations, youtube channels, Google classrooms. In future institute aims to register its students for SWAYAM and NPTEL.

### Extended Profile

#### 1.Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

1356

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

836

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	271
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	23
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	2354924.06
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	26
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The curriculum is designed at the university level by the	

respective Board of Studies. Dr. Subhash Gurjar from our college is a member of BOS (Economics). The other teachers personally have discussion regarding the curriculum with the members of Board of Studies. In the beginning of the academic year, the curriculum is made available to all the teachers. The teachers attend the mandatory UGC Refresher Courses and Orientation Programmes and participate in workshops, seminars organized by the university and other Institutions. The library and internet facility is provided to the teachers to update themselves for effective classroom teaching. The institution encourages participatory and student centered learning practices. The institution prepares academic calendar vide the university norms along with the annual planning through different committees. The teaching plan of the units of the syllabus is prepared. The teachers use different teaching methods like lecture method, seminar method, discussion method, notes and arranges regular tests for effective curriculum delivery. The institution utilizes some teaching aids to create proper academic environment in the class. The teachers are promoted to use teaching aids like LCD projector, computers, maps, charts etc. Different academic programmes are organized by respective study circle.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/1.1.1-A.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/1.1.1-A.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the institution is affiliated to SGB Amravati University, it adheres to the academic calendar published by the university. Before the commencement of every academic year, every department submits details of academic and co curricular activities to the concern committee in order to prepare academic calendar. In the beginning of the academic session, Academic Calendar is prepared that specifies the teaching-learning schedule, number of teaching days in each semester, university and institution exam schedule, co-curricular and extra-curricular activities, national days, holidays, camps, excursion and educational tours, field visits, parents-teachers meets, alumni meet, anniversary of founder president, annual gathering, inauguration of various subject societies, guest lectures etc. In the beginning of the academic

year, the principal of the institution addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities in Induction Programme. The principal of the institution regularly conducts staff council meetings to ensure the better functioning of the academic and examination-based activities. At the end of every semester, as a part of internal assessment, the project under skill enhancement course for sem VI students and home assignment are given to the students before the commencement of term end exam.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/1.1.2-B.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/1.1.2-B.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**9**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

154

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

154

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students study the environmental related issues through

project work, field visit and evaluation as Environmental Studies has been prescribed as Compulsory Subject to Second Year of all programs. Company Law is the course of B.Com Final year which reflects professional ethics pertaining to the students perusing commerce education. The curriculum of Botany includes the cross cutting issues related to bio-diversity conservation and sustainability. The B.Sc Part I and Part II students understand the animal diversity and ecological balance through the study of Zoology. BA Part III students are prescribed the Economics curriculum which includes Pollution Prevention and Global Warming issues. The curriculum of Chemistry includes the study of different chemicals, organic and inorganic elements, drugs and dyes which project the ethics related to use and misuse of chemicals in day to curriculum of Humanities remarkably deal with the issues related with human values and gender issues. Besides the optional subject i.e. Marathi Literature projects the study of human life as Literature is called as the mirror of life. The syllabus of Compulsory English for all stream includes the study of short stories and poetry which also help to integrate the cross cutting issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15



File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

348

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/1.4.1-A.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/1.4.1-A.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

836

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

329

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There is a streamlined mechanism for continuous monitoring and evaluation of the students. This system helps to identify the level of Learners.

Students are identified based on:

Performance in Intermediate scores

Performance in Snap test after joining.

Weightage:

Intermediate scores: 50%

Snap test: 50%

Strategies adopted for facilitating Slow Learners:

Extra classes are organized for slow learners to clarify doubts and re-explaining of critical topics for improving performance. Appropriate counseling with additional teaching, eventually helps to attend classes regularly.

Strategies adopted for facilitating Advanced Learners:

Advanced learners are identified through their performance in examinations, interaction in class room and laboratory. The Institute promotes independent learning that contributes to their academic and personal growth. Such advanced learners are motivated to participate in Debate, Elocution, and various competitions.

Strategies adopted for student improvement:

Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance. Poor performance due to

frequent absenteeism is dealt by sending SMS, whats app messages to the students. Mentor Mentee systemes helps to deal with their problems in a gentle manner.

Efforts are taken by teachers to provide additional details on the important topics, basic course and certificates coursesare conducted toimprove their subjective knowledge etc;

File Description	Documents
Link for additional Information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.2.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1356	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has adapted various range of teaching-learning approaches to enrich the educational experience beyond traditional methods like lectures and practical sessions. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Industrial Visits, Field Work and Projects are used to boost student participation. Discussions and debates on contemporary issues are encouraged. Guest lectures and competitions are held. Students are encouraged to involve in activities that help to exhibit and hone their talents. Credit Courses like Ability Enhancement, Skill Enhancement, sports, participation in NSS and NCC have been introduced to encourage students participate and learn. Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually on the given topic so as to

enhance confidence, develop writing skills and hone style. Seminars help students to overcome their stage fear and develop oratory prowess.

Student representation in administrations members on various committees like the College Development Committee, Internal Complaints Committee, and Grievance Cell and other internal committees in order to involve them in the decision-making process and maintain transparency apart from inculcating a sense of responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/35600?part=2">https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/35600?part=2</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college prioritizes the effective utilization of ICT facilities to accommodate the diverse backgrounds of its students and enhance learning outcomes. Teachers combine technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology in education to support, enhance, and optimize the delivery of education. The following tools are used : 1. Projectors- 03 projectors are available in digital classrooms. 2. Desktop and Laptops- Arranged at Computer Lab. 3. Scanner- Printers are available. 4. Four rooms are equipped with digital facilities. 5. Auditorium- It is equipped with mike, cameras and computer system. 6. Online Classes through Zoom, Google Meet, Google Classroom, Youtube Channel Use of ICT By Faculty. A. Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching. B. Industry Connect- Seminar and Conference room are digitally equipped

C. Guest lectures, expert talks and various competitions are regularly organized for students. D. Online quiz for students after the completion of each unit with the help of GOOGLE FORMS. E. Students are counseled with the help of Zoom / Google meet applications.

F. Recording of video lectures is made available to students for

**long term learning and future referencing.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.3.2-ICT-Tools.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.3.2-ICT-Tools.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

**11.65 years**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation of all the stake holders including teaching, non teaching and administrative staff. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the procedures to maintain the decorum and dignity of Internal Evaluation. Mechanism of internal assessment: 1. Schedule of Class Assessment Test (CAT) & Sessional Examination and assignment is given on notice board which is displayed well in advance before commencement of session. 2. The course teachers display question bank in advance for CAT-I and CAT-II which is conducted for one hour.

3. Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and

report the periodic performance of the student. 4. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit. 5. There is complete transparency in the internal assessment for each assessment method as described below.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-no.-2.5.1-Mechanism-of-Internal-assessment.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-no.-2.5.1-Mechanism-of-Internal-assessment.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has to follow the Examination and Evaluation methods of university like semester/annual examination and practical examination. The university has introduced the Semester pattern for the all-class B.A. B. Com and B.Sc. The examinations of these classes, along with B.VOC are conducted by the college as per the directions of the university. Besides the university internal evaluation, we conduct the tests, seminars, quiz competitions and group discussions and interactive sessions with the students. The absent students' parents are communicated for their ward's absentee. The facility of revaluation of answer sheets in examination or demanding Xerox copies of the answer books is also available at college as well as university level examinations and students are helped to fill the forms and are advised regarding sending the forms to the university. Online service is also available at the University portal. For all Classes the University provides the online question papers to the examination center. The multiple-choice questions are included in each subject for sixteen marks. Students are given the old question papers to solve and their answer sheets are checked by the concerned teachers and students are intimated to their strengths and weaknesses.



File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.5.2-.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.5.2-.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At our college students have the flexibility to choose their courses. To strengthen the existing curriculum, to develop skills like cognitive thinking, COs & POs are assessed at the time of completion of each course and at the time of graduation. Outcome Based education has been adopted to evaluate the courses with respect to the desirable outcomes. To achieve higher order knowledge levels based on revised Bloom's Taxonomy and also to master the courses, this model helps the learners to develop their skills in cognitive, affective and psychomotor domains expected in each course; moreover, it inculcates employability and entrepreneurial skills in students. The entire curricula are restructured, and the assessment pattern is also modified. The college frames the Program Outcomes (POs) based on its vision and mission, Programme offered, extension activities, needs of the learners, the recent trends in the job markets and also keeping the suggestions of the alumni and stakeholders into account. The Programme Specific Outcomes (PSOs) are designed by the concerned departments with their vision, mission and the scope of their Programme. The Course Outcomes (COs) are constructed by the respective course teachers in order to reflect the nature of the courses as well as different cognitive levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.1-POs-COs-PSOs-compressed.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.1-POs-COs-PSOs-compressed.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institute has mechanism to evaluate POs, COs & PSOs in which, the COs are evaluated directly through assessment of semester end examination of university and the performance in internal assessment. The attainment is calculated by summing up the scores of students and dividing the total by the number of students enrolled for the course. COs Attainment: CO Score Grade >90 but Outstanding >80 but Excellent >70 but Very Good >60 but Good

>50 but Average >40 but Satisfactory Unsatisfactory < 30 Highly Unsatisfactory Evaluation of POs: At the end of each program, evaluation of attainment of POs is done from the attainment of COs and PSOs of all subjects. The result of final year examination both internal as well as theory and practical were separately evaluated. Other key parameters such as percentage of students due for award of degree, student's progression to higher education, student's placement and performance in sports is considered.

#### Report Analysis of POs, Cos, & PSOs

IQAC collects quantitative reports of attainment of POs & COs from various departments and analyzes them and if needed suggestions were communicated to concern Departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.2-Attainment-of-COs-PSOs-POs.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.2-Attainment-of-COs-PSOs-POs.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

132

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.3-Average-Pass-Percentage.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.6.3-Average-Pass-Percentage.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.acscwb.co.in/wp-content/uploads/2024/03/Metric-No.-2.7.1-SSS.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institute organized various activities using online and offline platform. Although all the curricular, co-curricular and extension activities could not be conducted in a conventional manner, the impact of online activities is no less than the conventional way. We could organize the activities related to Environment Consciousness, Wild Life, Consumer Law, Women Empowerment etc. effectively wherein the target group was our stakeholders. The department of zoology organized an activity to know about animal, their behaviour and some diseases such as lumpy skin which is also known as neeting virus, student observed this disease and were curious to know more about this disease. Dr. Subhash Gurjar one of our faculty gave practically information about jowar production and what is cost of jowar production practically on the farm field. This was a remarkable event which motivated the participants to understand the importance of Farming Cost. Farmers Awareness Program was conducted by IQAC and Faculty of Science and Arts also along with the students which was also a unique activity. Such activities sensitized the students to social issues and holistic development.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/3.3.1-A.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/3.3.1-A.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</b>	
<b>3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
<b>3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year</b>	
<b>3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</b>	
21	
File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>
<b>3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year</b>	
<b>3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</b>	
1012	

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Arts and Commerce College Warvat Bakal campus is having an excellent physical infrastructure facility to support the teaching learning process, spread over 2.29 hectares of land. There are adequate number of classrooms with adequate number of desk benches to accommodate higher number of sanctioned seats for each stream. The students can seat properly and pay attention while attending the class. The classrooms are having enough space, proper lightning, and windows to allow natural light and air to come in it. Library resources, Reading-rooms, Playgrounds, various units like NSS and NCC strive to keep them in line with the growth and need of the changing scenario. The college building comprises of IQAC Room, Seminar Hall, Administrative Wing, Class-rooms, Staff-room, Streamwise Departmental office in new building-2, NCC room, NSS room, Sport room, Girls Common rooms, Canteen and various other required departments. The amenities like pure drinking water and clean toilets are provided. There is a well-equipped and spacious library building. It has a good collection of useful textbooks, journals, and reference books. There is canteen for students and staff, which provides good quality of refreshment. The campus is lush green including number of ornamental plants, medicinal plants in botanical garden.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having adequate facilities for indoor and outdoor sport along-with cultural activities. The area for sports conducting sports is 92800 sq. feet. As cultural program is also organized by SGBAU the students are permitted to participate at university level and college level programs, so that they can learn new skill as well as they can also promote their cultural tradition. At college level different cultural activities are presented by students on occasion of the founder president birth day, under the guidance of cultural committee and teachers. There is a separate Cultural Program Hall of 12000 sq. feet having



capacity of 1500. Students mostly focus on cultural activities to showcase their talent. Best performers are acknowledged with certificates for showcasing their talent. The college has to access playground made available by the parent society where all the annual sports take place in which students also participate passionately. The sport unit is one of the important departments of the college. It has a bright track record of excellence in sports events at various levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.3.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

265360.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library plays a pivot role in the educational development of the college. Our college library is established in the year 1994. It is marching in consonance with the increasing strength of students. Of course, due to non-availability of Government grant and UGC assistance for the purchase of books, it works within the range of available finance collected through fees alone. Presently the library has more than 7000 books and a number of journals and periodicals. There is a separate building of the library having built up area of 5328 sq. feet. It consists of competitive forum room, spacious reading hall, Stock room, newspaper reading room. Library is not automated by using an integrated library management system software, beside this librarian had put proposal of soul software in-front of management and it was accepted by management to install soul software at the end of academic year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/4.2.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**281415.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

**24**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Head of the institution periodically consults the stakeholders about the adequacy of the IT infrastructure and plans to configure latest software and hardware as per the up gradation of latest technology. We are aware that we could not update the IT infrastructure as much as needed. However, we intend to develop it

as much as possible in near future. On the basis of recently online examinations, and students carrying smartphone that are highly configuration and consume more bandwidth, it is difficult for college to maintain stable bandwidth demand. At our college there is an already a policy control for supervision of teachers and students' assessment. Our college is providing facility of wi-fi connection within the premises and to acquire this facility one should have that devices which support flawless facility to access internet. Currently we are using a plan named Fibre silver. The administration building desktop, IQAC desktop, central library desktop has been added to wi-fi. Computer lab is well equipped with branded PCs adequately supported by above 50Mbps and also equipped with licensed software. At our college we are also having annual maintenance policy for routine checkup, repairs and maintenance of electronic hardware and software of PCs and their accessories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2354924.06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Arts, Commerce College, Warvat Bakal College has an efficient mechanism for the overall infrastructure planning and maintenance. As the college is growing day by day, new infrastructural facilities like new classrooms, laboratories, administrative buildings, library facilities, research facilities, sports and games facilities, etc have to be constructed or upgraded. Such good quality infrastructure facilities are very important for the pursuit of the academic excellence envisaged in the Vision and Mission statement of the College. The principal convenes a meeting along with the Head of the Department concerned; they sit together and decide on strategic measures to ensure the availability of modern infrastructure to the students. The Head of the Department, then, constitutes a faculty committee to prepare a report of the requirements for the newly proposed programme. The report is then discussed in the department level faculty meeting and is finalized. The finalized report is presented before the financecommittee of the college. The ways and means of gathering the funds are also discussed. A budgeted statement is prepared to ensure well-equipped classrooms and modern laboratories and other amenities and then this report is kept in front of principal. After studying the budgeted statement, for sanctioning he then place it in front of management. The Heads of the Departments are given the freedom to identify the infrastructural needs of the department and are given powers to prioritize their requirements and place it in front of management for sanctioning through principal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/4.4.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1058

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to institutional website	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/5.1.3-1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/5.1.3-1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>20</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>20</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

64



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our college has taken several initiatives to engage students in variety of activities conducted by the institute during the last year. It was a bit of challenge to accommodate students in online/ virtual mode of education, to ensure active participation of students. They were motivated to participate in online/offline programs initiated by the college. Student's representatives serve in most of the academic and administrative bodies of the college such as IQAC, library association, NSS, NCC and physical education committee. Students are appointed on the various departmental study circles. Through these circles' the different curricular and co-curricular activities were organized. Apart from this the activities relating to the holistic development of students like quiz, Birth and death anniversaries of great persons were also observed. The student's representatives were also engaged with discussing various problems associated with teaching and learning

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/5.3.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On the auspicious day of Gandhi Jayanti in 1994, Satpuda Education Society Jalgaon Jamod founded Arts & Commerce College at a tiny village Warvat Bakal. "Real India lives in villages" was once a saying by Mahatma Gandhi. Warvat Bakal is a small town in the Buldana District of Maharashtra's Sangrampur tahesil. More than twenty villages in the area are connected to this location. The institute has 5 and half acres of land of its own and has sufficient classrooms and laboratory building infrastructure. The establishment gives training from KG to PG. The institute aims to become a broad umbrella under which current and former students will present their experiences, accomplishments, knowledge, and expertise from various fields to imagine a world where all divisions come together to interact, connect professionally, and grow intellectually. Over time, we believe, this continuous process would not only open the way for individuals to benefit, but it would also allow the institution to flourish. The institute has working alumni association since 2015. But because of some technical issues, it could not get registered by Charity Commissioner. We restarted the process of registering the Alumni Association and finally on 10th October, 2022 with Registration No. Maha/304/2022 we got the Alumni Association of our college registered.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/5.4.1-1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/5.4.1-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision To impart value-based and quality education and inculcate social and ethical values among the youth to build a strong nation.**

**Mission To strive and provide education to those poor, downtrodden and exploited community of this area who are refrained from the opportunity of higher education.**

#### **Nature of Governance**

The college follows a democratic and participatory approach and actively involves all stakeholders in its governance and delegates authority to the principal, who shares it with various levels of functionaries in the college. For smooth functioning of the operational activities various meetings are conducted wherein issues related to the day to- day functioning of the institution, are discussed and solutions are sought in a democratic manner. The staff views, suggestions and recommendations are taken into consideration in the executive decision-making process. Various committees are constituted as per NAAC guidelines. The faculty members, admin representatives and student representatives are given tremendous chances for raising their efficiencies, skills, and potential. For the fulfillment of vision, the college aims in delivering high quality education in the rural area through

effective teaching learning process. Principal is ably assisted by HOD's, Faculty, Coordinators of various committees and Non-teaching staff, for proper functioning of operational activities.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.1.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is having decentralized and participative management system with sufficient independence for all staff members of the college, which helps in maintaining and developing better, interrelationships among all departments. IQAC Coordinator is given responsibility of preparation of Academic Calendar, for that he calls meeting of the HOD and prepare Academic Calendar. Time table committee prepare time table after discussion with HOD and principal. College Council Coordinator constituted various committees for effective management of the day-to-day affairs of the college. These committees have been empowered to take appropriate decisions for the benefits of the students and the college. The conveners of these various committees are being given adequate roles and responsibilities along with authorities, thereby empowering them to take appropriate decisions for smooth execution of their assigned tasks. The IQAC Coordinator along with concerned faculty member of the committee makes an action plan for slow learners and fast learners and offers bridge courses, remedial classes to improve the score card of the students. The principal calls for periodic meetings to discuss various activities such as forming of various committees, industrial visits, celebrations of president birthday, conference and seminars with the involvement of faculty and students.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.1.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every new academic session is planned in an organized manner. Governing body through principal conveys all action plans, policies and objectives of the college to all stake holders at beginning of the session. Under the leadership of principal, staff council convener chalks out the execution plans and then, before beginning of academic session begins various committees are formed. All curricular, co-curricular and extension activities are thus effectively carried out by various committees and cell, with full support of the management in all respects. One Orientation Day is conducted by each stream, in that new students were briefed about the values and code of conduct. The college works towards continuous improvement in its policies and its effective implementation and for that an internal assessment is done by the HODs of each department, which checks and moderates the internal assessment of the students. Various committee that are constituted monitors, controls and evaluates the academic working and smooth functioning of operational activities in the college. Special lectures, extra classes and remedial classes are scheduled, if required, by the individual department. An IQAC has been constituted to monitor the procedures and maintain quality of the procedures and activities in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The constitutions of the college governing body with required norms and condition are already formed. The Principal is the final authority. Appointment, service rules, procedures etc; are guided by SGBAU, the constitutions of college and the rules of Maharashtra state government as amended from time to time.

**Governing Body:** Governing body is the regulatory authority and

Principal is the member secretary.

**Administrative Set Up:** Principal is responsible for smooth, effective and efficient functioning of routine and daily operational activities of college such as setting up code of conduct, issuing guidelines for admission of students, preparation of College time-table, planning all academic, etc;.

**HOD:** Department activities and responsibilities are carried out by the faculty under their respective teachers in charge.

**The Functions of Various Committees:** These various committees are constituted to carry out various responsibilities and for effective management of the day-to-day affairs of the college.

**Service Rules, Procedures, Recruitment and Promotion Policies:** Service rules and procedures are guided by the JDHE of Amravati, SGBAU, and the rules of the State Government as amended from time to time in this regard.

**Redressal Mechanisms:** Grievance Redressal Mechanism includes Anti-Sexual Harassment Committee, Anti-Ragging Committee and Grievance Redressal Cell.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.2.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.2.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare schemes and facilities are provided to teaching and non- teaching staff of the college:

Ø The college in its premises conducts health awareness programs.  
 Ø Medical Reimbursement is given as per the guidelines of the SGBAU JDHE and UGC.

Ø Academic Facilities like computer laboratory is made available to facilitate research work for teaching staff members.

Ø All leave rules of the University are adhered to including child care leave.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.3.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0



File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is mandatory and useful at the time of promotion and also in improving the standard of working of the college. The college has an effective performance appraisal system for teaching and non-teaching staff as per the UGC, JDHE, and SGBAU guidelines issued from time to time. The Performance Appraisal Form for teaching staff includes following parameters, based on which performance is evaluated Teaching / Practical's / Tutorials / Industrial and Study Tour/ Project Supervision must be conducted. Courseware Syllabus Completion. Seminars, Conferences, and Workshop participated. Research paper publishing & consultancy projects undertaken/conducted. Books /Articles/Chapters written & published . Punctuality in conduct of lectures. Knowledge Administrative procedures. Ability to guide students, conduct guest lecture and participate as a resource faculty. The duly filled in prescribed forms and annexure are analyzed by the Principal, SGBAU Nomination Committee and the Feedback thus obtained is judiciously addressed for the betterment of the Teaching-Learning process. In cases where carelessness or lacunae is observed the teacher in question is counseled by the Principal, Nomination Committee and urged to improve his/her performance in the interest of professional up-gradation and better service delivery to our primary stakeholders, namely the students.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.3.5.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is having a transparent and well-planned financial management system in which Government and Management are the main sources of funds. There exists a mechanism of external and internal audit for Government and Management accounts separately. The Management Committee is the supreme authority to handle all the financial matters of the College. Details of expenditure are maintained by Head Clerk of the office on the basis of guidelines given by Principal and authorized Auditing Officer appointed by the College. The College regularly provides inputs to the Auditor. Auditor finalizes the report and submits it to Principal. Audit report constitutes all the heads of fees collected in its IE Statement. External Audit: External audit is under the purview of Government. Hence, as and when required, External audit is decided by Regional Joint Director, Higher Education. External audit of the institution yet has to be done by auditor joint director (Higher Education) Internal audit has been done by the C.A. appointed by Satpuda Education Society.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.4.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is no separate provision for research in the budget in the salary grants received from the Government. New building constructed to accommodate more laboratories, seminar hall, staffrooms, computerlab, and staff rooms' board room which will be used for management and staff meeting purposes, the central library which functions as a composite knowledge resource centre are but a few other examples of optimal space utilization. A strip of land aside on left hand side on the main office buildings side has been transformed into a garden and a previously unused storage room aside NCC office has been creatively crafted into a canteen for staff members and students. Administrative and general expenses such as office expenses, water supply and electricity charges, repairs and maintenance of movable and immovable assets are done to ensure smooth functioning of the college and also mobilizes its human resources, by designing and implementing academic and co-curricular activities that challenge the students to the utmost and develop their potential to the fullest. It encourages all staff members to reach their personal and professional growth goals by cooperating with their career development very important and discipline specific aspirations. Deficit if any is managed by funding from parent trust.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.4.3.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC takes various steps to enhance and assure the quality education and co-curricular, extension activities in the institute. The major strategies in this regard are;

1. Utilization of online tools for organization and conduction of Online Classes/ Google Classrooms/Conference/Seminars & Workshops
2. Planning and preparation of AQAR, IIQA, and SSR and also implementation of the recommendations of NAAC Peer Team Visited in 2016
3. Implementation of Certificate Courses During the session 2022-23
4. IQAC planned different initiatives in order to conduct the Academic Process too.

The following are the two practices institutionalized as a result of IQAC initiatives 1. Utilization ICT Tools. 2. Implementation of Certificate Courses .

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic calendar is prepared at the beginning of every academic year. The departments prepare their departmental academic calendars. The head conducts a departmental meeting at the beginning of academic sessions to distribute the syllabus according to the choices and expertise of the teachers. The teachers prepare their teaching plans and maintain academic diaries. The teaching plans and COs. POs are communicated with students. The students' performances are assessed through continuous internal evaluation (CIE). based on the CIE, the students are counseled by concerned teachers. The exam results are displayed on the notice board. The students can register their exam related grievances with the internal grievance committee. Along with the regular feedback the head of department collects oral feedback from students. The records of the activities are

maintained by the IQAC. The results of university exams are analyzed and the outcomes are discussed in the annual CDC meeting.

File Description	Documents
Paste link for additional information	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.2.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.3.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/6.5.3.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is committed to gender equality and has been undertaking programmes like Jijau Jayanti, Savitribai Phule Jayanti which convey the message of woman empowerment and motivate the students towards gender equity. The birth anniversary of Savitribai Phule, celebration of Women's Day, lectures on the issues of women's problems, rangoli competition, workshop on women

safety and Laws etc. are organized. The college has 'Grievance Redressal Cell for Women', that observes 'International Women's day' on 8th March of every year.

**Safety and Security:** - Our institute has separate common room for girls. There is an ICC, which works for gender sensitization as well as to provide safety, security and counselling to girl students. The Cell regularly conducts programmes, activities and courses for girl students as well as other women from the society to create awareness about female foeticide, gender based discrimination, self-employment, social responsibility and safety. The girl cadets of our college concentrate on developing their characters and quality like discipline, leadership, secular outlook and spirit of adventure. Girls' enrolment is more than that of boys. Success rate of girl students is higher than that of boys; the participation of girls in curricular, co-curricular and extra-curricular activities is more than the boys.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.acscwb.co.in/wp-content/uploads/2024/04/7.1.1.pdf">https://www.acscwb.co.in/wp-content/uploads/2024/04/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Our institute then the three 'R's for waste management - reduce, reuse and recycle.

For waste management mechanism our institute develops its own waste management system.

**Solid Waste Management:** In order to dispose the waste safely it should be converted effectively. This is achieved by bio composting and vermicomposting of waste. Composting is an environment friendly process. It converts wide variety of wastes into valuable agricultural inputs. Compost is excellent source of humus and plant nutrients, on application of which improve soil biophysical properties and organic matter status of the soil. All the solid waste generated in campus is collected in bins. The Canteen and departmental rooms' waste is also used for composting.

**Liquid Waste Management:** The waste water from tap and drinking units is used for watering the plants. The waste from the drinking unit is drained into the soak pit near well. Similarly Rain water on the ground is not allowed to go waste. A good system of collecting rain water from the ground helps to water harvesting.

**E-waste Management:** There is no problem of e-waste, the college in future will find the suitable means to manage it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**D. Any 1 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is dedicated to fostering the human principles of liberty, equality, fraternity, and justice that are stated in the Indian Constitution's preamble. The only goal in providing education to students, regardless of caste, creed, sect, or religion, is national integration. The staff and students participate in a variety of outreach initiatives, such as Beti Bachav, voter awareness campaigns, and village cleanliness drives. Activities pertaining to National Integration, Religious Harmony, and Cultural Diversities are organized by the college's active NSS and NCC units. The NSS song "Khara To Ekachi Dharm" and the NCC song "Hum Sab Bharatiy Hai" instill ideals such as national integration, brotherhood, and humanism. The organization constantly works to foster an atmosphere that is welcoming of differences in language, culture, area, and community. Any student whosoevr is eligble can apply for admission to our institute, regardless of caste, creed, religion, or language. Students' holistic development:

To establish a feeling of unity The college enforces a uniform

dress code for both teachers and students. It contributes to the atmosphere's harmony and discipline. In order to teach students about the characteristics of great leaders, the institution observes the birth and death anniversaries of national leaders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

There is cultural committee constituted in our institute to organise the celebration of national festivals and birth and death anniversaries of the great Indian as well as International personalities. The aim of celebration is to cultivate national integrity, social harmony and universal values and develop the cultural sense among the stakeholders. Our institute also celebrates national festivals like Independence Day and Republic Day to know national values and understand humanity and peace with enthusiasm. Apart from this, the college observes the Constitutional Day, International Women Day, Wild Life Day, NSS Day, Army Day, Kargil Victory Day etc. to familiarise the students with the significance of the events. These events help to inculcate the civic sense among the students. On the occasion of birthday of Founder President of college, annual cultural programs are organised. These programs are a feast to the students where they can avail an opportunity to expose their latent talent. The college Magazine 'Zep' is published every year, which is a source of inspiration to the new students to express and write their ideas and thoughts. In addition to this Blood Donation Camp and Vaccination Camp were the most befitting to sensitize the students to responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute celebrate Independence Day, Republic Day, Gandhi Jayanti, National Science Day etc; Our institute also celebrate, Teachers Day, Gandhi Jayanti, Savitribai Phule Jayanti, Swami Vivekanand Jayanti (Youth Day), Shivaji Maharaj Jayanti and Dr. B.R. Ambedkar Jayanti etc. S. R. Rangnathan Birth Anniversary, NSS Day and the NSS volunteers conduct cleanliness drives. Teacher's day is celebrated every year on 5th September. The students express their gratitude and appreciation for their teacher on this day. Patriotic sense can be inculcated among the students during Independence and Republic Day celebration. In order to percolate the Scientific Temperament among the students, the faculty of science organise various programs. International Women's day is observed on 8th March, that plays a vital role to boost the confidence among girl students and identify the potential. Guest lectures, workshop on gender equity and poster, rangoli competitions and various delightful events are organised on such occasions. We celebrate birth and death anniversaries of our national leaders like Mahatma Gandhi, Savitribai Phule, Swami

Vivekanand, Shivaji Maharaj and Dr. B.R.Ambedkar,S. R. Rangnathan to motivate the students and follow the value system.The purpose of celebration of these days is to maintain and inculcate the value of unity, integrity of our country among students' mind.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice: "Certificate Courses"

#### 2. OBJECTIVE:

The primary objective of these certificate courses is to develop specific skills relevant to a particular industry or job role.

#### 3. CONTEXT:

Overall, certificate courses at the college level are flexible and adaptable to various contexts, serving the diverse needs of students, professionals, and industries alike.

#### 4. PRACTICE:

The idea behind introducing these courses was to enhance the skill of the students and update them to the career advancement.

#### 5. EVIDENCE OF SUCCESS:

Started with one and now more than six other courses are offered.

#### 6. PROBLEM ENCOUNTERED :

Raising the fund to run such courses is a major challenge.

**Best Practice II**

**TITLE:** College Magazine "ZEP"

**OBJECTIVE:**

The major objective of this practice is to provide opportunity to the students for self-expression in written form

**CONTEXT:**

This magazine serves as an inspiration for students who have some ideas and thoughts but do not have an opportunity to express.

**PRACTICE:**

Every year on 20th January, our college publishes the college magazine 'ZEP'.

**EVIDENCE OF SUCCESS:**

During the last twenty five years, 'ZEP' has continuously being published

**PROBLEM ENCOUNTERED:**

The imajor problem for implementing this unique practice isof the cost it involves.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has set an objective of providing quality education to most disadvantaged and down-trodden section of the society. The institute has made it a point to provide all essential facilities to the students so that financial constraints should not deprive them of education. Students avail all government welfare schemes and scholarships easily in the college. Shy and diffident tribal and rural students generally hesitate to mix and communicate. Our

teachers help them a lot to shed their shyness and establish communication with others. Majority of Girl students after H.S.C. would stop education. They are provided guidance about various future prospects. Rural and tribal students obtaining comparatively average marks in S.S.C. and H.S.S.C. examination. All students taking admissions to the college are consistently given proper guidance. On the campus, maximum essential physical facilities for educational needs are available. An affectionate rapport is continuously maintained between teachers and students. It is due to this flow of students and adequate feeding had never been a matter of concern for us. Even today the college has maintained the same steady flow of students. This, we believe, makes us stand distinct from the other Institutes around us.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### PLAN OF ACTION 2023-24

1. To frame strategies for facing NAAC for 3rd Cycle. 2. To upload institutional information on AISHE portal.
3. To continue certificate courses for UG students. 4. To perform green, energy and environmental audit of the institution. 5. To organise work-shop for girl students regarding their health improvement.
6. To form various committee for the smooth functioning of working of college.
7. To publish Zep magazine.
8. To submit next AQAR.